

GARFIELD TOWNSHIP BOARD
REGULAR MEETING

Monday, February 11, 2013, 6:00 p.m.
Garfield Township Hall
1138 West Erickson Road, Linwood MI 48634

MINUTES

The meeting was called to order by James Dubay the Supervisor at 6:00 p.m.

Roll call: Supervisor-James Dubay, Clerk-Kimberly Day, Treasurer-Betty Monsion, Trustee-Gerald Rivard and Trustee-Paul Niemiec were all present.

The Pledge was said in unison. Public attendance was nineteen.

Minutes from the January 14, 2013 regular meeting were presented. Motion made by Betty Monsion/Gerald Rivard to approve the minutes as printed. Motion carried.

Treasurer's report was presented. Motion made by Gerald Rivard/Paul Niemiec to approve the Treasurer's report. Motion carried.

Bills presented. See attached. Motion made by James Dubay/Paul Niemiec to pay the bills. Motion carried.

Public Comment: None

Unfinished Business: The Assessing information is completed and on the web-site. There will be a link that transfers you to BS & A where you will find the assessing information. When searching for a parcel your own will be free additional parcels that our not yours will cost \$2.00 each. History of the township is on the cover page of web-site. Reminder Township Minutes are always one month behind on the web-site.

New Business: Mr. Landosky has purchased the Helm farm; which had Trash pick-up and Northern Bay Ambulance on the tax bill. Mr. Landosky has cleared the land and will be farming it. Special Assessments that are on a tax bill must be removed by the Township Board. Motion made by Kimberly Day/Gerald Rivard to remove Trash pick-up and Northern Bay Ambulance from parcel 09-050-008-200-015-00. Motion carried.

The supervisor recommended Lee Deary to the Township Board to fill the vacant position on the Planning Commission. Motion made by Betty Monsion/Gerald Rivard to appoint Lee Deary to the Planning Commission. Motion carried.

The Garfield Township Fire Department Policy and Procedure book has been reviewed by the Fire Chief, Assistant Fire Chief and all Township Board members. Motion made by Paul Niemiec/Gerald Rivard to adopted the Garfield Township Fire Department Policy and Procedures book with amendments as needed. Motion carried.

The Garfield Township Policy book has been reviewed by all Township Board members. The following sections were addressed by the Township Board.

Section 4.18 Regular Board Meeting Agenda under (Reports from board officers) we will add a subsection a) Treasurer b) Clerk (bills) c) Northern Bay Ambulance Report d) Planning Commission Report e) Fire Department Report.

Section 4.12 Scope the amount will be \$5,000.00.

Section 4.37 Authority to Make Bank Deposits shall read: The following positions are authorized by the treasurer to make bank deposits: Deputy Treasurer.

Section 4.61 Travel Reimbursement amount will be Breakfast \$8.00, Lunch \$10.00, and Dinner \$20.00.

Section 4.84 Dollar Threshold Requiring Written Quotations amount shall be \$500.00.

Section 4.85 Dollar Threshold Requiring Sealed Bids or Request for Proposals amount shall be \$500.00

Section 4.90 Award of Bids amount shall be \$200.00.

Section 5.14 Employee Safety amount shall be \$200.00

Section 8.1 Identifying Township Assets amount shall be \$500.00

Section 8.8 Emergency Repairs amount shall be \$1,000.00

Motion made by Betty Monsion/Paul Niemiec to adopt the Garfield Township Policies book with amendments as needed. Motion carried.

Planning Commission: The next meeting will be February 12, 2013 at 6:30 p.m.

Fire Department: Dan Beyersdorf-Assistant Fire Chief gave the following report. There were 10 runs last month. New air packs are in the truck, masks will be ordered for each member in action. Received a grant for a new laptop computer, this laptop will work with the new paging system.

Due to Steve Schumacher resigning as Captain from the Fire Department there is an opening for the Captain position. Bryan Neumeyer and Brad Hoffman have submitted their names for the Captain position. Dan Beyersdorf-Assistant Fire Chief reported that he and Paul Smith-Fire Chief recommend Bryan Neumeyer for the Captain position. Township Board members reviewed Bryan Neumeyer's resume; the supervisor asked Brad Hoffman if he had a resume to present. Brad Hoffman said he has a resume with him but; Bryan Neumeyer is

the guy for the Captain position. Motion made by Paul Niemiec/Gerald Rivard to appoint Bryan Neumeyer to the Caption position. Motion carried.

Northern Bay Ambulance: Gerald Rivard gave the following report. NBA had to replace their furnace the cost of the new furnace was \$1,725.00. McDonald's repaired the A-141 Ambulance at no-charge. The NBA banquet will be May 18, 2013.

Miscellaneous: Betty Monsion reported that the streetlight on Anderson Road (the farthest one to the West) is burnt out. The supervisor will contact Consumers Energy.

Motion made by Gerald Rivard/Betty Monsion to adjourn at 6:35 p.m. Motion carried.

Kimberly Day, Clerk
