

REGULAR MEETING

Monday December 12, 2016

Garfield Township Hall

1138 W Erickson Road, Linwood, MI 48634

MINUTES

The meeting was called to order by the Supervisor, James Dubay, at 6:00 p.m.

Roll was taken, Gerald Rivard, Karen Snyder, James Dubay, Connie Fantozzi, and Leroy Day all present.

The Pledge was said in unison. 15 people in attendance.

Motion made by Rivard/Day to approve the agenda. Motion carried.

Motion made by Snyder/Rivard to approve the November 14th minutes. Motion carried.

Treasurer read her report. Motion made by Fantozz/Rivard to approve the treasurers report. Motion carried.

Motion made by Day/Rivard to pay the bills. Motion carried.

Northern Bay Ambulance – Rivard did not attend this Christmas party/meeting

Planning Commission

Annual meeting notes read by Fantozzi. Day brought up planning commission regarding mobile home vs modular homes and advised that they need to be treated differently in the ordinances.

Fire Dept Report

11 runs – 9 medical (1 mutual aid for Gibson) 2 grass fires (both mutual aid 1 for Beaver and 1 for Mt Forest)

Errin Milkowsky attended the firefighter academy and passed. Chief Hoffman requested usual pay for Milkowski of \$200 (to cover mileage etc) now that she has passed. Motion made by Day/Rivard to pay this stipend. Motion carried.

Chief also advised quotes are being obtained on updating necessary gear plus new turnout gear for 3 new firefighters (jackets, boots, gear etc.). Quote 12041.00. Also, since only ½ the needed pagers were purchased earlier this year, they need to purchase 13 more. Quotes on costs will be coming. Motion made by Day/Snyder. Motion carried.

New epi pens are needed once Chief obtains generic prescription which are \$300 each plus a prescription for Narcan \$48. Motion made by Dubay/Day. Motion carried.

Boat Yard

Item was tabled as this cannot be put on the tax bill until next year. Snyder will obtain more information on this process at MTA training on 12-14.

No correspondence

No public comment

Oil Lease

The oil company representative did not show for the meeting so this item was tabled as the attorney had several areas of concern in the lease agreement as well as other concerns of board members.

Assessor Renewal

Brent Rifenbark, assessor, needs to renew his credentials for \$175. Motion made by Snyder/Rivard. Motion carried.

Cemetery Rates

Current cemetery rates are \$100 per plot and \$25 per cremation burial. Dubay stated Mt Forest is the only neighboring township that are selling plots this low and they are looking at increasing their fees.

Discussion held that price should be increased to \$200 per plot and \$50 per cremation burial. Motion made by Snyder/Rivard. Motion carried.

Board Appointments

Zoning Administrator Dubai indicated Leonard Gorgol had expressed interest in becoming the new Zoning Administrator. Motion made Fantozzi/Day. Motion carried.

Board of Review Mark Satkowiak is leaving the BOR end of 12-16. 2 openings exist with Sandra Day and Leonard Gorgol expressing interest in serving. Motion made Dubai/Fantozzi. Motion carried. Announcement made that the Board of Review will meet Tuesday 12-13-16 at 5 p.m.

Planning Commission

Leroy Day was appointed as the board liaison to the Planning Commission. Motion made by Fantozzi/Snyder. Motion carried.

Park Grill

Dubai discussed grill issue in the park. The one by the pavilion is rotted out and needs to be replaced. There is another grill over by the front ball diamond that does not appear to get used. Suggestion made to take the grill by the ball diamond and move it to the grill stand by the pavilion and remove the pipe the grill is currently mounted on. This change will be made – no motion deemed necessary.

BCTOA December 14, 2016 meeting

Leroy and Sandy Day will be attending this meeting at a cost of \$9.50 per person. Motion made by Rivard/Snyder to pay for this meeting. Motion carried.

Cut off for Checks from Clerk

Currently to receive a check, bills have to be turned in to the clerk by 4 p.m. on the day of the meeting. Requested change is to have cut off at 4 p.m. on the Friday before the meeting. Motion made by Dubai/Day. Motion carried.

Electronic Banking Resolution

Dubai read an electronic banking resolution from First Merit Bank. Snyder explained in more detail the process and practices involved in banking electronically. Motion made by Rivard/Day. Roll call vote done. Snyder – Yes; Rivard – Yes; Day – Yes; Dubai – Yes; Fantozzi – Yes. Motion carried. Copy of resolution attached.

Pension Plan Administration Costs

It was discussed that we currently have several past board members on our pension plan that still have money in their accounts. Per Burnham & Flowers (pension plan administrators) we can charge each past member \$30 per year for administration charges. Discussion was held. Decision made to send a letter to all past participants advising them of this charge which they can avoid by rolling over or moving their money by March 31, 2017. Effective April 1, 2017, they will begin receiving an annual bill for \$30 on open accounts. Motion made by Fantozzi/Day. Motion carried.

Public Comment

Issue of money the Sexton owes for 4 burials brought up (2 in August, 1 during Thanksgiving and 1 the week of 12-5-16). Dubai will discuss again with M Coughlin/Sexton and again reiterate that the cost of headstone foundations also needs to be paid through the township.

Issue of the unpaid amount of the boat yard cleanup brought up. Only 2 payments received to date on the original bill of \$10,000. Comment made that next time, this needs to be sent to the county to put on the tax bill in a much more timely fashion so the township is not being the financier on these issues. Snyder will also get more information on sending this to the county at MTA training on 12-14-16.

Len Gorgol advised he may have some expertise in reviewing oil leases. Dubai advised he would send Gorgol a copy of the lease to review.

Adjournment

Motion made by Day/Rivard to adjourn at 7 p.m. Motion carried.