

REGULAR MEETING

Monday January 9, 2017

Garfield Township Hall

1138 W Erickson Road, Linwood, MI 48634

MINUTES

The meeting was called to order by the Supervisor, James Dubay, at 6:00 p.m.

Roll was taken, Gerald Rivard, Karen Snyder, James Dubay, Connie Fantozzi, and Leroy Day all present.

The Pledge was said in unison.

Motion made by Rivard/Day to approve the agenda. Motion carried.

Motion made by Snyder/Rivard to approve the December 12th minutes. Motion carried.

Treasurer read her report. Motion made by Fantozzi/Day to approve the treasurers report. Motion carried.

Money needs to be moved as follows:

Fire Dept \$1800 to fire dept wages to cover secretary whose wages were not budgted for 2016
 \$500 from Building Maintenance
 \$500 from Training
 \$500 from fire fund misc
 \$300 from truck fuel

General Fund \$100 to ZBA - never budgeted in 2016
 \$835 to classes
 \$2400 to elections – new election equipment paid in October
 \$800 to fees, dues, etc
 \$100 PRE denials – never budgeted
 \$200 retirement – never budgeted – administrative fees on pension plan

\$4435 Total

\$3000 from attorney

\$ 500 from postage

\$ 254 from clerk

\$ 500 from Office Equipment Maint

\$ 181 from Streetlights

\$4435 Total

Zoning Administrator

Day requested that Zoning Administrator be paid to attend Planning Commission meetings with the pay to be the same as regular planning commission members. Motion made by Day with support from Snyder. Motion carried.

Motion made by Dubay/Rivard to pay the bills. Motion carried.

Northern Bay Ambulance no meeting this month

Planning Commission

Lee Deary, Planning Commission Chairman brought up modular versus mobile home and stated he thought attorney had decided that the ordinance needed to treat these homes the same. Day advised that they are different and should be identified separately in our ordinances. Dubay advised he would recheck into this to clarification. Next Planning meeting is -4-4-17 at 6:30 p.m.

Fire Dept

Chief Brad Hoffman advised 8 runs for December – 2 personal injury and 6 medical

Scripts for generic epi pens have been obtained and Fire Dept will be filling these soon

Quotes were presented for tanker tender repair:

Frontline wants to do a complete overhaul with an estimate of \$7500 for which they charged \$280 for the estimate

Circle K wants to rebuild the pump for an estimate of \$1151.

Brad would like to go with Circle K. Motion made by Rivard with support from Fantozzi. Motion carried.

Update to turnout gear – Fire Dept would like to add \$8813 to last months quote to add new helmets, boots etc for existing gear that is out of date. Full quote will be coming in the next week or so as vendor will be coming out to measure those getting new gear for proper fit. Motion made by Day with support from Snyder. Motion carried.

Correspondence None

Public Comment

Leonard Gorgol attended last Road Commission meeting and advised that a timber bridge is now being considered for the Erickson Road bridge to a cost of approximately \$225,000 which is considerably less than the 1.2 million for a concrete bridge. Nothing available yet as to any kind of timeline.

Lee Deary asked about ditching done in 2016. Dubay stated all the ditching money was used but he was unsure which roads were done. Dubay will check with Todd (road commission) and let Lee know where The work was done.

OLD Business

Boat Yard

Information was provided by Snyder that the judgment did stated specifically that monies spent on this issue can be put on the tax bill for December 2017.

Discussion held on whether to send another letter to the property owners. It was decided to send one last letter informing them that steps are being made to have this added to their tax bill. Motion made by Fantozzi with support from Rivard. Motion carried.

Oil Lease

The oil company has amended the original agreement to shorten the number of days for Lessee's curer period from 120 days to 90 days; increased the number of feet a well can be located to any building, home or barn from 200 feet to 300 feet; an indemnity clause has been added indemnifying the township; a clause

agreeing to add the township as an additionally insured party to Jordan's liability insurance prior to any operation; and a Mutual Consent clause has been added requiring the township mutual consent to the location of any potential well or access road.

In addition 2 additional items were discussed and determined to be **necessary** prior to our signing the lease:

1. Expenses are at the well head and the lease needs to state that the township does not share in any maintenance costs
2. Township property is not to be used for deep well brine disposal or any other type of disposal

In addition, we would like to receive 1/6 royalties versus the 1/8 currently offered.

Motion made by Snyder and supported by Rivard to sign the lease dependent upon the additional 2 items above. An increase in the royalties would not be a sticking point in signing the lease. Motion carried

NEW Business

Poverty Guidelines Board agreed to approve Federal Poverty Guidelines (utilized by the Board of Review). Motion made by Day with support by Rivard. Motion carried.

Board of Review Reappointments Leonard Gorgol, William Anschutz and Sandra Day need to be reappointed to the Board of Review for terms to expire December 2018. Motion made by Fantozzi with support from Day. Motion carried.

Road Commission meeting attendance

It was discussed that Garfield Twp needs to have a board member attend as many meetings as possible of the Road Commission to try and keep our needs in the minds of our road commission members.

Snyder will attend 1-18-17; Day 2-1-17; Dubay 2-15-17; Rivard 3-1-17 and Fantozzi 3-15-17, Motion made by Fantozzi with support by Day. Motion carried

Use of Hall

It was suggested that as a benefit to residents that the hall be rented for small parties. The no alcohol allowed would still be maintained and the front door would be rekeyed to avoid having to give out the code to the combination lock on the other door. There would also be no kitchen use as this would require the Health Dept having to inspect the kitchen before each party. Snyder suggested having someone who would handle this and as such keep the determined rental fee (\$50 was discussed) for their work. A larger deposit was also discussed which would be retained to pay for cleaning if the hall was not returned in good condition. Board members will gather information on what similar halls rent for.

Cleaning of hall

Dubay suggested an independent cleaning company be hired for a thorough hall cleaning. Jim Dubay is to obtain pricing from cleaning companies. The normal cleaning was also discussed with Fantozzi that the prior board voted to perform this themselves as the prior maintenance person was not doing a good job. However, this has degenerated into the Clerk and the Treasurer performing this job all the time. If board members are going to continue this arrangement, **all** board members will be assigned their turns to perform this task. Snyder also brought up that as this is not in the proscribed duties of the Clerk and Treasurer, legally this task would require separate payment.

Board Wages

Board and other township wages were discussed and determination was made to keep them the same with the exception of the Assessor whose wages were tabled awaiting comparison to surrounding townships. Motion made by Fantozzi with support from Rivard. Motion carried

09-050-015-100-005-04

It was requested that Trash be removed from this tax bill as the property is currently vacant. Motion made by Fantozzi with support from Day. Motion carried.

Newsletter

Discussion was held on producing a township newsletter by the summer. Board members were asked to gather ideas/topics.

Misc Items

The computer in the trustee office was discussed with Dubai pointing out that this computer runs/records the security cameras. Purchasing a new computer for this office for use by the trustees, planning commission members, zoning administrator and others with access to this office was discussed and agreed upon with a \$500 purchase limit (Fantozzi/Snyder to look into this purchase). Motion made by Snyder with support from Rivard. Motion carried.

Dubay also mentioned that next year the township would be seeking bids for snow plowing contracts. Current snow plowing rates will be verified by Dubai with Satkowiak soon.

Public Comment

There was no additional public comment at this time.

There were 9 in public attendance

Motion made by Fantozzi with support by Snyder to adjourn. Meeting was adjourned at 7:30 p.m.

Connie Fantozzi, Clerk