

# REGULAR MEETING

Monday November 13, 2017

Garfield Township Hall

1138 W Erickson Road, Linwood, MI 48634

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## MINUTES

The meeting was called to order by the Supervisor, James Dubay, at 6:00 p.m.

Public attendance was 9.

Roll was taken, Gerald Rivard, James Dubay, Connie Fantozzi, Karen Snyder and Leroy Day all present.

The Pledge was said in unison.

Motion made by Fantozzi/Snyder to approve the agenda. Motion carried.

Motion made by Day/Fantozzi to approve the October 9, 2017 Regular Meeting minutes. Motion carried.

Motion made by Day/Rivard to approve the October 26, 2017 Fire Dept Special Meeting minutes. Motion carried.

Treasurer's report read by Snyder . Motion made by Fantozzi/Rivard to approve the treasurers report. Motion carried.

Motion made by Dubay/Rivard to pay the bills. Motion carried.

Fantozzi identified monies that needed to be moved:

- \$1000 from Drains to Tax Bills

- \$2000 from insurance to attorney

- \$660 from mileage to bank fees

- \$100 from postage to park

Motion made by Snyder/Rivard. Motion carried

**Northern Bay** no meeting this month. Christmas party to which all Board members are invited is 12-5-17. Bring a dish to pass.

**Planning Commission** no meeting this month Next meeting 12-5-17

**Fire Dept** Chief Hoffman gave the report

There were 9 runs this past month:

4 medical

1 wire down – less than 1 hour so not billable

1 structure fire – assist from Beaver Twp, Mt Forest Twp and Pinconning

3 personal injury

Approval sought for purchase of needed medical supplies for \$300.00. Epi pens were provided free this year under a grant. Motion made by Snyder/Rivard. Motion carried.

Request made for a new computer at the Fire Dept to facilitate issuing bills for out of township resident runs etc. Money to come from Emergency Fund receipts (billable wire downs, medical runs, etc). Maximum expenditure to be \$500.00. Motion made by Snyder/Rivard. Motion carried.

Fire Dept would like to dispose of old turnout gear, air tanks, an ancient computer and other equipment occupying space at the fire barn. Dubai will work with MTA and Fire Dept in determining proper disposal methods.

McLaren Bay grant – Dubai has not checked into this yet.

**Correspondence** none

**Road Commission** nothing

**Grant Writer for Roads/Bridges – update** nothing to report

**Public Comment** none

**OLD Business** none

**NEW Business**

**Cemetery** Cemetery Ordinance was read by Dubai with public input received during the reading and changes to arrive at final Ordinance. In doing so, all proposed Cemetery Rules were incorporated into the Ordinance and determination made that no separate Cemetery Rules would be needed. Motion made by Rivard/Day to accept Cemetery Ordinance. Roll call vote: Snyder=yes; Fantozzi=yes; Day=yes; Rivard=yes and Dubai=yes. Motion carried.

**Carter Road Gravel Issues** Dubai advised that road crew had instructions to grade the road prior to putting the limestone down. However, Todd was out of town and his crew did not grade first. The road will be graded before winter and again in 2018 prior to the chip and seal application.

**Hall Procedures** An Employee Handbook was provided to all Board members for review with discussion occurring at December meeting. Handbook would apply to Township employees and Fire Dept too.

**BS&A Purchase** Snyder presented plan for purchase BS&A for General Ledger, Accounts Payable and Payroll for a proposed sum of \$19,135.

First installment	\$5,395	2017-18 fiscal year
Second	\$6,830	2017-18 fiscal year
Third	\$6,910	2018 fiscal year

Cost could come in lower if training days are not all used. Snyder pointed out that this product would basically be paid for over the 4 years Snyder and Fantozzi did not take the pension and life insurance.

Motion made by Snyder/Rivard. Roll call vote Rivard=yes; Fantozzi=yes; Snyder=yes; Day=yes; and Dubai=yes. Motion carried.

**Public Comment** Bill Karbowski stated that he is still getting quotes on the drainage tile for the cemetery.

Dennis Landosky spoke on need for additional millage for the Fire Dept especially as no increase has been sought in 38 years. The Board assured him that they do have plans to change this.

Lee Deary spoke about getting ditching done on 11 Mile Road. He was assured by the Board that we are going to continue to present our issues (including this one) to the Road Commission.

**Misc Board** Dubay advised that the lawsuit with the Crump Conservation Club has basically been won as they backed out at the last minute. Unfortunately the township paid \$7,197.87 in fiscal year 2017 alone on this issue and we cannot get this money back.

BCTOA – December meeting is 12-13-17 in Hampton Township. Attendees will be Gerald/Joyce Rivard, Leroy/Sandy Day; Jim/Karin Dubay and Karen/Kevin Snyder. Fantozzi will issue check and RSVP.

**Adjournment** Motion made by Day/Snyder to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

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Connie Fantozzi, Clerk

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Date