

## **General Appropriations Act (Budget) 2013-2014**

A resolution to establish a general appropriations act for Garfield Township; to define the powers and duties of the Garfield Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Garfield Township ordains (resolves):

### **Section 1: Title**

This resolution shall be known as the Garfield Township General Appropriations act.

### **Section 2: Chief Administrative Officer**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

### **Section 3: Fiscal Officer**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

### **Section 4: Public Hearings on the Budget**

For general law township: Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on **March 27, 2013**, and a public hearing on the proposed budget was held on **March 30, 2013**.

### **Section 5: Estimated Revenues**

Estimated township general fund revenues for fiscal year 2013-2014, and various miscellaneous revenues shall total **\$247,944.92**.

Estimated township fire fund revenues for fiscal year 2013-2014, and various miscellaneous revenues shall total **\$130,612.67**.

Estimated township trash fund revenues for fiscal year 2013-2014, and various miscellaneous revenues shall total **\$77,990.36**.

### **Section 6: Millage Levy**

The Garfield Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll and amount equal to the maximum amount allowed as set forth by the Tax Allocation Board.

### **Section 7: Estimated Expenditures**

Estimated township general fund expenditures for fiscal year 2013-2014 for the various township activities are as follows **\$247,944.92**.

Estimated township fire fund expenditures for fiscal year 2013-2014 for the various fire department activities are as follows **\$130,612.67**.

Estimated township trash fund expenditures for fiscal year 2013-2014 for the trash pick-up are as follows **\$77,990.36**.

### **Section 8: Adoption of Budget by Reference**

The general fund, fire fund, and trash fund budgets of Garfield Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

### **Section 9: Adoption of Budget by CostCenter**

The Board of Trustees of Garfield Township adopts the 2013-2014 fiscal year general fund budget by cost center. Township officials responsible for the expenditure authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation, However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board

approval by budget amendment.

**Section 10: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 11: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 12: Violation of This Act**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined Public Act 621 of 1978.

**Section 13: Board Adoption**

Motion made by Kimberly Day, seconded by Gerald Rivard to adopt the foregoing resolution. Upon roll call vote, the following voted aye: Paul Niemiec, Kimberly Day, James Dubay, Betty Monsion, and Gerald Rivard. The following voted nay: None. The Supervisor declared the motion carried and the resolution duly adopted on the 30<sup>th</sup> day of March, 2013.

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Kimberly Day  
Garfield Township Clerk