

# REGULAR MEETING

Monday December 11, 2017

Garfield Township Hall

1138 W Erickson Road, Linwood, MI 48634

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## MINUTES

The meeting was called to order by the Supervisor, James Dubay, at 6:05 p.m.

Public attendance was 8.

Roll was taken, Gerald Rivard, James Dubay, Connie Fantozzi, Karen Snyder all present and Leroy Day tardy.

The Pledge was said in unison.

Motion made by Rivard/Snyder to approve the agenda. Motion carried.

Motion made by Snyder/Rivard to approve the November 13, 2017 Regular Meeting minutes. Motion carried.

Treasurer's report read by Snyder. Motion made by Rivard/Day to approve the treasurers report. Motion carried.

Fantozzi requested moving of money as follows:

\$844.98 to Fire Purchased Services (expense account)

\$2,700.00 from Elections to Tax Bills

Motion made by Rivard/Day. Motion carried

Motion made by Dubay/Rivard to pay the bills. Motion carried.

**Northern Bay** Dubay provided information from December 2017 meeting:

1. Decision was made to hire 4 paramedics who will each work 36 hour shifts per week. They will received \$150.00 per month towards the purchase of their health insurance (they will be purchasing this on their own)
2. January 2, 2018 there will be a special meeting for budgets and to start

redoing policies for Northern Bay. The Pinconning City attorney will look at the current policies and made revisions as necessary. There will be a 4 way split on this expense.

**Planning Commission** Day provided update on December 5, 2017 meeting:

1. Next meeting is March 5, 2018
2. The Planning Commission approved the revised Manufactured Home ordinance. Dubay read the ordinance for everyone. Motion made by Day/Rivard to approve. Roll call vote: Fantozzi-yes; Snyder-yes; Day-yes; Rivard-yes; and Dubay-yes. Motion carried. Fantozzi to have published in Pinconning Journal on December 20, 2017 with ordinance then becoming effective December 27, 2018.
3. Discussion was held regarding increasing Planning Commission meetings to address the Wind ordinance and get the needed updates in place. This was tabled as Planning Commission members just received sample ordinances to read last week.

**Fire Dept** Report given by Brad Hoffman, Fire Chief:

8 runs for the month:     5 medical  
  1 medical for Gibson  
  1 fire  
  1 mutual aid fire for Pinconning

Medical supplies were purchased from a different supplier due to price differences. Total \$245.95. Becky Hoffman will send receipt to Fantozzi (was billed on township credit card).

New radios will not be received until after the first of the year.

Gerald Rivard, Assistant Fire Chief tendered his resignation as Asst Fire Chief (he will remain on the Fire Dept). Motion made by Dubay/Day to accept his resignation effective 12-11-2017.

Bryan Neumeyer offered his resume for consideration as new Assistant Fire Chief. Motion made by Day/Snyder to accept Neumeyer's application and

appoint him as Asst Fire Chief effective 12-11-2017. Motion carried.

Chief Hoffman asked if Dubay had talked to McLaren Bay regarding grant opportunities for the Fire Dept. Dubay advised he would do this.

**Correspondence** none

**Road Commission** none

**Grant Writer for Roads/Bridges – update** none

**Public Comment** Kathy Niemec questioned if the township had any policies etc. regarding code of conduct and ethics for township elected officials etc. Snyder advised an employee handbook was handed out for review and will be discussed hopefully at the January meeting.

**OLD Business** none

**NEW Business**

Trash Removal on parcel 09-050-015-100-005-04 and on parcel 09-050-013-200-020-00 Motion made by Dubay/Fantozzi to remove trash from these parcels. Motion carried. Snyder will work with Republic to align their billing with the number of parcels we should be paying for.

**Amend Fire Dept policy on equipment destruction**

A list of outdated and unuseable equipment, turnout gear and miscellaneous was provided by the Fire Dept. Dubay stated that per MTA, our policy should state that the Fire Dept can destroy outdated equipment etc per NFPA guidelines. Motion made by Snyder/Fantozzi to have new policy written for the Fire Dept AND to allow this destruction now for current items. Motion carried.

**Misc Board**

Snow Plowing – Motion made by Fantozzi/Day to obtain signature from LM Satkowiak by noon on Saturday, December 16, 2017 or Dubay will solicit bids for snow removal for winter 2017/2018. Motion carried.

IT Right – Snyder and Fantozzi submitted bid from IT Right for a hosted server with initial price being \$2,406.80 with an annual cost of \$1,200.00. This server would be offsite and tie the Treasurer’s, Clerk’s, and Assessor’s computers together allowing for more even flow of information and precipitating the Treasurer printing tax bills inhouse. Motion made by Dubay/Rivard. Motion carried.

**Adjournment** Motion made by Day/Rivard to adjourn. Motion carried. Meeting adjourned at 7:05 p.m.

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Connie Fantozzi, Clerk

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Date

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