

December Monthly Meeting
Date: 12/12/2022
Garfield Township Hall
1138 W. Erickson Road, Linwood, MI 48634

• **Meeting called to order at:**

| | |
|------|----|
| 6:36 | PM |
|------|----|

• **Public attendance:**

| |
|----|
| 14 |
|----|

• **Roll Call:**

- James Dubay - Supervisor
- Sean Gorman - Clerk
- Karen Snyder - Treasurer
- Paul Niemiec - Trustee
- Leroy Day - Trustee

• **Pledge of Allegiance**

- Completed

• **Agenda**

- Motion made by _____ to approve the agenda

| Approved By | Seconded By |
|---|---|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input checked="" type="checkbox"/> Sean Gorman - Clerk | <input type="checkbox"/> Sean Gorman - Clerk |
| <input type="checkbox"/> Karen Snyder - Treasurer | <input type="checkbox"/> Karen Snyder - Treasurer |
| <input type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input checked="" type="checkbox"/> Leroy Day - Trustee |

Notes:

| |
|----------------|
| • All Approved |
|----------------|

• **Prior Month Meeting Minutes**

- Motion made by _____ to approve the agenda

| Approved By | Seconded By |
|--|--|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input type="checkbox"/> Sean Gorman - Clerk | <input type="checkbox"/> Sean Gorman - Clerk |
| <input type="checkbox"/> Karen Snyder - Treasurer | <input checked="" type="checkbox"/> Karen Snyder - Treasurer |
| <input checked="" type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input type="checkbox"/> Leroy Day - Trustee |

Notes:

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|----------------|
| • All Approved |
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• **Treasurer's Report read:**

- Motion made by _____ to approve the reports

| Approved By | Seconded By |
|--|---|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input type="checkbox"/> Sean Gorman - Clerk | <input type="checkbox"/> Sean Gorman - Clerk |
| <input type="checkbox"/> Karen Snyder - Treasurer | <input type="checkbox"/> Karen Snyder - Treasurer |
| <input checked="" type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input checked="" type="checkbox"/> Leroy Day - Trustee |

Notes:

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|----------------|
| • All Approved |
|----------------|

• **Bills**

- Motion made by _____ to approve the reports

| Approved By | Seconded By |
|--|---|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input type="checkbox"/> Sean Gorman - Clerk | <input checked="" type="checkbox"/> Sean Gorman - Clerk |
| <input checked="" type="checkbox"/> Karen Snyder - Treasurer | <input type="checkbox"/> Karen Snyder - Treasurer |
| <input type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input type="checkbox"/> Leroy Day - Trustee |

Notes:

- All Approved
- Money Moves

| General Ledger Number | Description | Debits | Credits |
|-----------------------|---------------------------------|--------|----------|
| 101-262-707.000 | ELECTIONS | 0.00 | 1,231.47 |
| 101-262-707.001 | ELECTION EQUIPMENT SUPPORT/MAIL | 479.02 | 0.00 |
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 752.45 | 0.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|--------------------------------|--------|---------|
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 200.00 | 0.00 |
| 101-567-801.012 | SEXTON | 0.00 | 200.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|--------------------------------|--------|---------|
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 100.00 | 0.00 |
| 101-701-709.000 | SOCIAL SECURITY EMPLOYER | 0.00 | 100.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|--------------------------------|--------|---------|
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 87.42 | 0.00 |
| 101-751-801.003 | CEMETERY MAINTENANCE | 0.00 | 87.42 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|-------------------------|----------|----------|
| 206-336-801.005 | BUILDING MAINTANCE | 0.00 | 1,507.27 |
| 206-336-981.002 | FIRE OP CAPITAL RESERVE | 1,507.27 | 0.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|-------------------------|--------|---------|
| 206-336-801.009 | EQUIPMENT MAINTENANCE | 0.00 | 180.79 |
| 206-336-981.002 | FIRE OP CAPITAL RESERVE | 180.79 | 0.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|--------------------------------|-----------|-----------|
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 14,038.00 | 0.00 |
| 101-446-801.011 | ROADS | 0.00 | 14,038.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|--------------------------------|-----------|-----------|
| 101-265-975.000 | HALL:HALL CAPITOL IMPROVEMENTS | 12,260.08 | 0.00 |
| 101-751-801.006 | PARKS MAINTENANCE | 0.00 | 12,260.08 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|------------------------------|----------|----------|
| 101-265-791.000 | FEES, DUES AND REGISTRATIONS | 0.00 | 4,230.60 |
| 101-445-812.000 | DRAINS AT LARGE | 4,230.60 | 0.00 |

| General Ledger Number | Description | Debits | Credits |
|-----------------------|----------------------------------|--------|---------|
| 206-336-981.000 | NEW EQUIPMENT | 0.00 | 653.40 |
| 206-336-981.001 | NEW EQUIPMENT:FIRE TRUCK RESERVE | 653.40 | 0.00 |

• **Fire Department**

- Motion made by _____ to approve payroll

| Approved By | Seconded By |
|---|---|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input type="checkbox"/> Sean Gorman - Clerk | <input type="checkbox"/> Sean Gorman - Clerk |
| <input type="checkbox"/> Karen Snyder - Treasurer | <input type="checkbox"/> Karen Snyder - Treasurer |

| | |
|---|---|
| <input type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input type="checkbox"/> Leroy Day - Trustee |

○ Runs:

| Month | YTD | Medical | Fire | Down Wire | Gas Fire | Mutual Aid | Vehicle Accident | Structural Aid | Other |
|-------|-----|---------|------|-----------|----------|------------|------------------|----------------|-------|
| 11 | | 9 | | 1 | | 2 | 1 | | |

Notes:

- New truck is in process. Working on an updated quote.
- Engine 21 main valve is not working.
- Medical supply list is being reviewed.

• **NBA:**

- Interim Director is leaving. NBA is discussing next steps.

• **Planning Commission:**

- Solar Resolution is being review on 12/12/2022.
- Next Planning meeting is scheduled for 4/11/2023.

• **Road Commission:**

-

• **Correspondence:**

-

• **Old Business:**

- Septic is completed. In the spring of 2023 we will add black dirt and have inspected.

• **New Business:**

- BCTOA holiday party is taking place 12/14/2022 at the Munger Hall.

• **Public Comment:**

- Cemetery needs gravel added in the back. Board will visit the cemetery to review.
- Kitchen Rd between Carter Rd and Flagole Rd is getting destroyed by loggers.
- Ditches were dug to help drainage in Garfield Township yet other townships didn't dig there ditches.

• **Misc. Board:**

-

• **Adjournment:**

- Motion made by _____ to adjourn at:

| | |
|------|----|
| 7:19 | PM |
|------|----|

| Approved By | Seconded By |
|--|---|
| <input type="checkbox"/> James Dubay - Supervisor | <input type="checkbox"/> James Dubay - Supervisor |
| <input type="checkbox"/> Sean Gorman - Clerk | <input checked="" type="checkbox"/> Sean Gorman - Clerk |
| <input type="checkbox"/> Karen Snyder - Treasurer | <input type="checkbox"/> Karen Snyder - Treasurer |
| <input checked="" type="checkbox"/> Paul Niemiec - Trustee | <input type="checkbox"/> Paul Niemiec - Trustee |
| <input type="checkbox"/> Leroy Day - Trustee | <input type="checkbox"/> Leroy Day - Trustee |